



## **Consultation**

**From 24/5/19 to 14/6/19**

**The proposal to change the shape of the school day from September 2019 onwards**

Headteacher: Manjit Dulay

Chair of Governors: Caroline Schloss

## **Introduction**

The Governing Body is seeking views on the proposal to alter the time of the school day from the start of the school year in September 2019.

If approved, the change will mean a change to the timing and structure of the school day as outlined below:

1. A reduction in the length of our lunch break, from 60 minutes to 45 minutes whilst ensuring that there is sufficient time for our students to have a break and a meal.
2. A change to the timing of the school day to:
  - 08:45 am to 11:45pm for morning Nursery
  - 12:00am to 15:00pm for afternoon Nursery
  - 08:45am to 15:00 pm for pupils in Reception to 6.

There will be no other changes to the start and finish time for staff or pupils.

There will be no change to the working hours of any members of staff. Teachers directed time will remain the same.

An electronic copy of this proposal document is available on our school website at:  
[www.alexandraprimaryschool.co.uk](http://www.alexandraprimaryschool.co.uk)

## **Reason / Benefits for the change?**

- the Governors and senior leadership team of Alexandra Primary School believe this change will Support the productivity and efficiency of the teaching and learning provided to the children
- provide the flexibility of additional afterschool clubs to be run by the school in addition to the established sports provision
- improve the well-being of children and staff.

## **What will the new school week look like?**

The school day will start at 08:45am every day, at which point pupils should make their way to the lining up area for their class.

## **What time will lunch time begin and end?**

Lunch hours will continue to be tailored to the needs of the different Key Stages.

## **What about pupils who have particular medical needs?**

Medical children will continue to be managed in accordance with their care plan.

## **Will the changes impact on teaching time?**

There will be no impact on teaching time.

## **What is the Consultation Process?**

The consultation period will last from 24/5/19 to 14/6/19

## **How can I submit my comments?**

Please ensure that you send any comments or questions before **4.00pm on Friday 14<sup>th</sup> June 2019** Alternatively, We will be hosting a consultation at the School on **Wednesday 12<sup>th</sup> June 2019 at 9am** where you will have the opportunity to ask questions about this proposal.

**What will happen at the end of the consultation period?**

All responses to the consultation will be reported to and considered by the Governing Body. If the Governing Body decide to change the shape of the school day then a letter will be sent to all parents, carers and guardians of pupils to inform them of their decision by the 16<sup>th</sup> June 2019.

The new school hours will be updated on the school website.

Our aim is to ensure that parents, carers and guardians have sufficient notice of the change before it comes into effect.

**Requests for information and frequently asked questions**

The Governing Body is keen to enable all stakeholders to make a well informed contribution to the consultation, but anticipates that it will be impossible to respond to every individual query.

It may be that all individual queries cannot be answered directly, in which case all common enquiries will be addressed on a 'frequently asked questions' page found on the school website. This page will be updated weekly throughout the consultation period.